

Transition Teams - Rehab & Moving

Please help us – here's where we need volunteers!!

Downsizing & moving out of 219 N. Boundary – deadline December 27

- Sort through closets & storage areas to separate what we're moving, discarding, or donating.
- Box-up what we're moving and discard or deliver the rest to charity.
- Hold tent sale outside N. Boundary on **2nd Sunday**, December 11.
- Move everything we're keeping to 110 Westover's Art Ed Center space before December 27.

Rehabbing 110 Westover prior to moving – deadline January 8

- Solicit paint donations from ACE Hardware, Lowes, Home Depot, or other.
- Solicit flooring donations from Lumber Liquidators, or other.
- Remove carpet from all rooms prior to painting.
- Prepare space for painting – paint office first, then both galleries, bathrooms, and kitchenette.
- Put new flooring in and/or paint existing floors.
- Install window treatments.
- Upgrade lighting.

Moving to Westover – deadline January 10

- Move and reinstall office furniture first, then move everything else.

Preparing for grand opening – deadline January 12

- Furnish and decorate all spaces.
- Install High School Art Show.
- Spruce up outside areas.

Will you help? If so, please indicate below what you will do and when.

Name: _____

Address _____

Phone # _____ Email _____

Dates available: _____

I would like to help with:

For info/help with signing up, contact Andrea Lemieux: 229-4949 or AndreaLemieux@visitWCAC.org.